

**St. Joseph School District  
Board of Education Meeting  
May 22, 2017**

The St. Joseph School District Board of Education met on Monday, March 22, 2017, in the Board Conference Room, 925 Felix Street, St. Joseph, Missouri, at 6:30 p.m.

**1.0 Call to Order**

**1.1 Call to Order**

Martin Rucker, Board President, called the meeting to order.

**1.2 Roll Call**

Board members present: Mr. Larry Koch, Ms. Tami Pasley, Dr. Bryan Green, Mr. Dennis Snethen, Ms. Lori Prussman, and Mr. Martin Rucker.

**1.3 Pledge of Allegiance**

Mr. Rucker led the group in the Pledge of Allegiance.

**1.4 Appoint Cassie Holmes as Temporary Board Secretary**

Ms. Prussman made the motion to accept Cassie Holmes as temporary Board Secretary for the evening. Mr. Snethen seconded the motion. 6 Yea 0 Nay Motion carried.

**Ms. Hodges arrived at 6:36 p.m.**

**2.0 Recognitions**

**2.1 SJSD Music Education Program Receives National Recognition**

Mr. Rucker presented Darrin Verbick, Coordinator of Fine Arts, with a certificate in honor of the Fine Arts Dept.

**2.2 Devon Shewell – DECA International Recognition**

**2.3 Isabella Wiebelt-Smith – MO Junior Academy of Science Purple Ribbon Recipient, Junior Kirkpatrick Eagle Award, Amy & Beth Lawson Best Microbiology Paper, Broadcom Masters Invitation (unable to attend)**

**2.4 Anthony Eckdahl – MO Junior Academy of Science Blue Ribbon Recipient (unable to attend)**

**2.5 Greycie Bardo – MO Junior Academy of Science Blue Ribbon Recipient, Broadcom Masters Invitation (unable to attend)**

**2.6 Cowles Anderson – Broadcom Masters Invitation**

Mr. Rucker presented each student in attendance with a certificate.

**3.0 Audience Participation**

**3.1** Mr. Richard Schott addressed the Board of Education in regards to item 7.5

*Approve the May 8, 2017 BOE Work Session Minutes.*

**4.0 Approval of Agenda**

**4.1** Dr. Newhart requested to remove items *9.3 Petition for Payroll Deduction of MSTA Dues per Policy DLB (from 5/8/17 work session agenda)* and *11.1 BOE Policy DLB – Payroll*

*Deductions (from 5/8/17 work session agenda).* Ms. Prussman made the motion to accept the agenda as amended. Mr. Snethen seconded the motion. 7 Yea 0 Nay Motion carried.

## **5.0 Superintendent's Report**

**5.1 Superintendent's Report** – Dr. Robert Newhart gave his report.

**5.2 Assistant Superintendent's Report** – Dr. Marlie Williams gave her report

## **6.0 Donations**

**6.1 Approval of Donations.** Dr. Green read the donations. Ms. Prussman made the motion to accept the donations as read. Mr. Snethen seconded the motion. 7 Yea 0 Nay Motion carried.

### **6.2 Robidoux Donation List**

1.) \$430 Green Hills/HyVee

2.) \$499 Fastenal Company (Darren Haggard)

3.) \$75 Home Depot

4.) \$50 Lowes

5.) \$100 St. Joseph Electrical

**6.3 \$16,000 Donation from St. Joseph PTA Council for the Purchase of 2 SPOT Vision Screeners for Nursing/Health Services**

**6.4 \$1,640 from Mark Twain PTA Towards Electricity for the New Sign**

**6.5 \$40 Donation to Skaith for Special Ed Classroom from Jonna Beattie**

**6.6 \$300 from Nate Stockton to Carden Park for 6<sup>th</sup> Grade Field Trip**

**6.7 \$549.58 to McKinney-Vento Program from the Evening Optimist Club of St. Joseph**

### **6.8 Coleman Elementary Donations**

1.) \$591.34 McDonalds

2.) \$199 Wal-Mart

3.) \$20 Mr. Goodcents

4.) \$800 Coleman PTA

## **7.0 Consent Agenda**

**7.1 Approval of Consent Agenda.** Ms. Prussman made the motion to accept the Consent Agenda as presented. Ms. Pasley seconded the motion. 7 Yea 0 Nay Motion carried.

**7.2 Honorary Diploma – Steven R. Robbins (new)**

**7.3 Final Audit Determination of HTC 2017 (for record only)**

**7.4 Approve the May 8, 2017 Special Board Meeting Minutes**

**7.5 Approve the May 8, 2017 BOE Work Session Minutes**

**7.6 Property, Casualty, Liability & Worker's Comp Insurance Costs for 2018 and Broker Representation (from 5/8/17 work session agenda)**

**7.7 Central Roof Bid Area "B" (from 5/8/17 work session agenda)**

**7.8 Chiller Replacement at Central High School (from 5/8/17 work session agenda)**

**7.9 HVAC Replacement at 8 District Locations (from 5/8/17 work session agenda)**

**7.10 Tuckpointing and Waterproofing at Lafayette High School (from 5/8/17 work session agenda)**



- 7.11 **Lunch Price Increases (from 5/8/17 work session agenda)**
- 7.12 **TMC Equipment Upgrade & Installation from Bradley Donation (from 5/8/17 work session agenda)**
- 7.13 **Parent/Student Technology Handbook for 2017-18 (from 5/8/17 work session agenda)**
- 7.14 **Staff Technology Handbook for 2017-18 (from 5/8/17 work session agenda)**
- 7.15 **Middle School Education Guide (from 5/8/17 work session agenda)**
- 7.16 **Personal Finance Curriculum (from 5/8/17 work session agenda)**
- 7.17 **Curriculum Advisor Handbook (from 5/8/17 work session agenda)**
- 7.18 **Board Committee Assignments (from 5/8/17 work session agenda)**

## **8.0 Personnel & Finance/Treasurer's Report**

- 8.1 **Approval of Bills** - Wes Metz, Director of Finance, presented the bills, with a supplemental report of bills from 5-18-2017 through 5-22-2017. Ms. Prussman made the motion to accept the bills, along with the supplemental report of bills as presented. Mr. Koch seconded the motion. 7 Yea 0 Nay Motion carried.
- 8.2 **March Financials** – Mr. Metz, presented. Ms. Prussman made the motion to accept the March financials as presented. Mr. Snethen seconded the motion. 7 Yea 0 Nay Motion carried.
- 8.3 **Personnel Report** - Dr. Brian Kraus, Director of Human Resources, presented the personnel report as posted, with a supplemental report. Mr. Snethen made the motion to accept the personnel report, along with the supplemental personnel report as presented. Ms. Prussman seconded the motion. 7 Yea 0 Nay Motion carried.
- 8.4 **Replacement Position for Current Administrative Assistant of Assessment (from 5/8/17 work session agenda)** - Dr. Kraus presented. Ms. Pasley made the motion to accept the replacement position for current Technician of Assessment to Advisor of Assessment. Ms. Prussman seconded the motion. 7 Yea 0 Nay Motion carried.
- 8.5 **Approve Salary Schedule Provisions for 2017-18 (from 5/8/17 work session agenda)** - Dr. Kraus presented. Ms. Prussman made the motion to accept the salary schedule provisions for 2017-18 as presented. Ms. Pasley seconded the motion. 7 Yea 0 Nay Motion carried.

## **9.0 Old Business**

- 9.1 **Introduce 2017-18 Budget Proposal (from 5/8/17 work session agenda)** - Mr. Metz presented and answered questions. This was an informational item with budget to be adopted in June 2017.
- 9.2 **IB Weighted Grades and Student Recognition (from 5/8/17 work session agenda)** – Dr. Chris Hubbuch, Director of Secondary Education, presented. Ms. Prussman made the motion to accept the recommendations for IB weighted grades and student recognition as presented. Ms. Pasley seconded the motion. 6 Yea 1 Nay Motion carried. Mr. Snethen voted no.

## **10.0 New Business**



- 10.1 Annual Clinical Partnership Agreements with Hillyard Technical Center** - Dr. Hubbuch presented. Ms. Prussman made the motion to accept the annual clinical partnership agreements with HTC, as presented, with the board president's signature. Ms. Hodges seconded the motion. 7 Yea 0 Nay Motion carried.
- 10.2 2017-18 Recurring Software License Renewals Over \$15,000** – Tim McKay, Director of Technology presented. Ms. Prussman made the motion to accept the revised 2017-18 recurring software license renewals over \$15,000 as presented. Mr. Snethen seconded the motion. 7 Yea 0 Nay Motion carried.
- 10.3 Program Handbooks at Hillyard Technical Center** - Dr. Hubbuch, along with the help of Dr. Dennis Merritt, Vocational School Director, presented.
- 10.4 K-12 Handbook for 2017-18** – Dr. Solon Haynes, Director of Student Services, along with the help of Dr. Hubbuch, presented.
- 10.5 In District High School Student Transfer Eligibility Policy** – Dr. Haynes presented.
- 10.6 New SRO Agreement** – Dr. Haynes presented.
- 10.7 Final Bus Routes for School Year 2016-17** – Dr. Haynes presented.

## **11.0 Board Policy Discussion**

### **(A) Second Reading**

- 11.1 ECA** – Building and Grounds Security (from 5/8/17 policy committee meeting)
  - 11.2 GBA** – Exempt and Nonexempt Employees (from 5/8/17 policy committee meeting)
  - 11.3 GBAA** – Staff Extra – Duty Assignments (from 5/16/17 policy committee meeting)
- Ms. Pasley made the motion to accept the Board Policies as presented. Ms. Prussman seconded the motion. 7 Yea 0 Nay Motion carried.

## **12.0 Future Meetings and Events**

- 12.1** May 25, 2017 – Board Special Executive Session with MSBA (5:30 PM) Board Conference Room
- 12.2** May 29, 2017 – Memorial Day Observed (Offices Closed)
- 12.3** June 2, 2017 – Finance 101 to Community #2 (5:00 PM) Board Conference Room
- 12.4** June 12, 2017 – Special Board Meeting & Board Work Session (5:30 PM) Board Conference Room
- 12.5** June 14, 2017 – Town Hall Meeting #2 (5:00 PM) Southside Rental Hall
- 12.6** June 15, 2017 – MSBA Work Session (5:30 PM) Board Conference Room
- 12.7** June 26, 2017 – Board of Education Meeting (6:30 PM) Scheduled at TMC
- 12.8** July 27, 2017 – SJSD 1Vision Task Force Plan Presentation to BOE (5:30 PM) Board Conference Room
- 12.9** August 3, 2017 – (BACK UP DATE) SJSD 1Vision Task Force Plan Presentation to BOE (5:30 PM) Board Conference Room
- 12.10** August 14, 2017 – Board Work Session (5:30 PM)
- 12.11** August 21-25, 2017 (TO BE SET) – Special Board Meeting on Ballot Revenue Initiative
- 12.12** August 28, 2017 – Board of Education Meeting (6:30 PM)

## **13.0 Adjournment**



- 13.1** Ms. Prussman made the motion to move into Executive Session at 7:54 p.m. pursuant to 610.021 closed meetings and closed records (1) legal actions, (2) leasing, purchasing or sale of real estate and (3) hiring, firing, disciplining or promoting. Dr. Green seconded the motion. 7 Yea 0 Nay Motion carried

Executive Session Meeting started at 8:03 p.m.

Executive Session Meeting adjourned at 8:58 p.m.

**13.2 Motion to Adjourn**

Ms. Prussman made the motion to adjourn the meeting. Mr. Snethen seconded the motion. 7 Yea 0 Nay Motion carried. The meeting adjourned at 8:59 p.m.

Cassie Holmes  
Administrative Assistant  
Superintendent's Office