



**St. Joseph School District  
Special Board of Education Meeting  
May 8, 2017**

The St. Joseph School District Board of Education met on Monday, May 8, 2017, in the Board Conference Room, 925 Felix Street, St. Joseph, Missouri, at 5:30 p.m.

**1.0 Call to Order**

**1.1 Call to Order**

Martin Rucker, President called the meeting to order.

**1.2 Roll Call**

Board Members Present: Dr. Bryan Green, Dennis Snethen, Lori Prussman, Tami Pasley, Kappy Hodges, Larry Koch, and Martin Rucker.

**1.3 Pledge of Allegiance**

Martin Rucker led the group in the Pledge of Allegiance. Mr. Rucker then read the Board Norms.

**2.0 Agenda Approval**

**2.1 Approval of Agenda**

Dr. Newhart asked to add a Supplemental Personnel Report to 4.1 and a Supplemental Report of Bills to 4.2. Dennis Snethen made a motion to accept the amended agenda as presented. Dr. Bryan Green seconded the motion. 7 Yea 0 Nay Motion carried.

**3.0 Consent Agenda** – Kappy Hodges made a motion to accept the consent agenda as presented. Dennis Snethen seconded the motion. 7 Yea 0 Nay Motion carried.

**3.1 Approve the April 24, 2017 BOE Meeting Minutes**

**3.2 Approve Pay rates for JROTC Instructors for the 2017-18 School Year (from 4/24/17 board agenda)**

**4.0 Personnel & Finance/Treasurer's Report**

**4.1 Personnel Report**

Dr. Brian Kraus, Director of Human Resources added the Supplemental Report for review. Lori Prussman asked to remove section 1.2 from the Personnel Report and add to the Executive Session. Dr. Newhart stated that he will recuse himself from that portion of the Executive Session. Lori Prussman made the motion to accept the amended Personnel Report and the Supplemental Personnel Report as presented. Larry Koch seconded the motion. 7 Yea 0 Nay Motion carried.

**4.2 Approval of Bills**

Wes Metz, Director of Finance added the Supplemental Bills for review. Tami Pasley made the motion to accept the Finance report and Supplemental Bills as presented. Lori Prussman seconded. 7 Yea 0 Nay Motion carried.



- 5.0 Community Engagement Committee** – Bridget Blevins, Director of Communications presented.
- 5.1 Establishment of Task Force** - Tami Pasley made the motion to establish a task force for the purpose of (1) Formulating data collected (2) Prioritization of SJSD Needs and what is important for a quality education in the SJSD? (3) What does this mean in terms of support? And (4) What steps should we take for the future of the SJSD? It is recommended the Task Force provide a written report back to the SJSD BOE at a special BOE meeting either on Thursday, July 27th, 2017 or Thursday, August 3rd. Dr. Bryan Green seconded the motion. 7 Yea 0 Nay Motion carried.
- 5.2 Establishment of Task Force Executive** - Tami Pasley made the motion to establish a Task Force Executive Committee to work with the Task Force Volunteer Committee consisting of two chairs (Curtis Zahnd and Tara Stoll), three board members (Lori Prussman, Larry Koch and Bryan Green with Kappy Hodges as alternate), Superintendent and Assistant Superintendent of Schools, Director of Finance, and the Director of Communication. Kappy Hodges seconded. 7 Yea 0 Nay Motion carried.
- 5.2.1 Two Chairs – Curtis Zahnd and Tara Stoll**
- 5.2.2 Three BOE Members – Lori Prussman, Larry Koch and Bryan Green with Kappy Hodges as alternate.**
- 6.0 Old Business**
- 6.1 Revised HTC Teacher Salary Schedules and Calendars** Dr. Brian Kraus, Director of Human Resources presented. Tami Pasley made the motion to approve (1) The “Nine Positions” as presented Salary Calculations for 2017-18 (2) The “Nine Positions” as presented HTC Number of Days Worked for 2017-18 (3) The Procedures for Placement of HTC Teachers on the Salary Schedule (4) The HTC Work Calendars for 2017-18. Larry Koch seconded. 7 Yea 0 Nay Motion carried.
- 6.2 Program Evaluation**
- 6.2.1 PLTW** – Dr. Chris Hubbuch, Director of Secondary Education presented. Tami Pasley made the motion to accept PLTW as presented. Larry Koch seconded. 7 Yea 0 Nay Motion carried.
- 6.2.2 Technology** – Tim McKay, Director of Technology presented. Kappy Hodges made the motion to accept the program evaluation as presented. Tami Pasley seconded. 7 Yea 0 Nay Motion carried.
- 6.3 Proposed Creation of a Lead Data Technician Position** – Dr. Brian Kraus, Director of Human Resources presented. Kappy Hodges made the motion to approve the position of Lead Data Technician. Lori Prussman seconded. 7 Yea 0 Nay Motion carried.
- 6.4 E-Rate Contracts** – Tim McKay, Director of Technology presented.
- 6.4.1 2016 Cabling Contract** – Tami Pasley made the motion to accept the cabling contract with Enhanced Network Solutions as presented. Bryan Green seconded. 7 Yea 0 Nay Motion carried.



**6.4.2 2016 Re-Bid of Switches of Access Points** – Kappy Hodges made the motion to accept the contract from Yellow Dog as presented. Larry Koch seconded. 7 Yea 0 Nay Motion carried.

**6.4.3 2017 USAC 470 Bids Fiber in Building Btw Closets** – Tami Pasley made the motion to accept the bids as presented. Kappy Hodges seconded. Motion carried.

**7.0 Approve Upcoming BOE Meeting Schedule** – Dr. Newhart, Superintendent presented. Additional meetings scheduled as necessary. May 25, June 15, July 27 or August 3 and another TBD the week of August 21-25. Also the regular BOE meeting on June 26 will be held at TMC. Lori Prussman made the motion to accept the meeting dates as amended. Larry Koch seconded. 7 Yea 0 Nay Motion carried.

**8.0 Motion to Adjourn** – Lori Prussman made the motion to adjourn from Special Session to the Work Session. Kappy Hodges seconded. 7 Yea 0 Nay Motion carried.

Special meeting adjourned at 6:41 p.m.

Donna Baker  
Board of Education Secretary