



**St. Joseph School District
Board of Education Work Session
June 12, 2017**

The St. Joseph School District Board of Education met in Work Session on Monday, June 12, 2017, in the Board Conference Room, 925 Felix Street, St. Joseph, Missouri, at 6:45 p.m.

1.0 Call to Order

1.1 Call to Order

Martin Rucker, Board President, called the meeting to order.

1.2 Roll Call

Board Members present: Martin Rucker, Lori Prussman, Kappy Hodges, Dr. Bryan Green, Tami Pasley and Larry Koch. Members absent: Dennis Snethen

2.0 Approval of Agenda

2.1 Approval of Agenda

Dr. Newhart reminded the group that 7.3 and 7.5 on the agenda had been moved to the Special Board Meeting agenda. Lori Prussman made the motion to accept the amended agenda as presented. Tami Pasley seconded the motion. Martin Rucker called for the vote: 6 Yea 0 Nay 1 Absent (Snethen) Motion carried.

3.0 Finance

3.1 2017-18 Financial Handbook

Wes Metz, Director of Finance, presented.

3.2 Mileage Report for 2016-17 (from 5/8/17 work session agenda)

Wes Metz, Director of Finance, presented.

3.3 HTC Final Audit Determination (update)

Wes Metz, Director of Finance, presented.

3.4 Fleet Vehicle Replacement for TMC

Tim McKay, Technology Director, presented

3.5 Two-camera System Quote to Outfit the remainder of existing SPED Bus Fleet

Wes Metz, Director of Finance, presented.

3.6 2016-17 Budget to Actual

Wes Metz, Director of Finance, presented.



- 3.7 2016-17 Activity Accounts recommended to Zero Out**
Wes Metz, Director of Finance, presented.
- 3.8 Transfer from Operating Fund 1 to Teacher Fund 2 to Zero Out negative fund balance (transfer 1 to 2)**
Wes Metz, Director of Finance, presented.
- 3.9 GTB Line 1 transfer from Fund 1 to Fund 4**
Wes Metz, Director of Finance, presented.
- 4.0 Personnel**
 - 4.1 Employee Handbook for 2017-18**
Dr. Brian Kraus, Human Resources Director, presented.
 - 4.2 Recruitment and Hiring process handbook**
Dr. Brian Kraus, Human Resources Director, presented.
 - 4.3 Operations Salary Schedule Update**
Dr. Brian Kraus, Human Resources Director, presented.
 - 4.4 Pre-Employment Physical and Drug Screens (from 10/10/16 work session agenda, 10/24/16 board agenda, 12/19/16 board agenda)**
Dr. Brian Kraus, Human Resources Director, presented.
 - 4.5 Employee Work Calendar Handbook**
Dr. Brian Kraus, Human Resources Director, presented.
- 5.0 Operations/Maintenance and Nutrition Services**
 - 5.1 District Operations Handbook**
Chris Silcott, Operations and Maintenance Director, presented.
 - 5.2 OCR Report regarding Playgrounds ADA Accessible**
Chris Silcott, Operations and Maintenance Director, presented.
 - 5.3 Trash Can Liners**
Chris Silcott, Operations and Maintenance Director, presented.
 - 5.4 Purchase Housekeeping Chemicals**
Chris Silcott, Operations and Maintenance Director, presented.



- 5.5 Park and Rec Trail Project (from 4/10/17 work session agenda)**
Chris Silcott, Operations and Maintenance Director, presented.

- 5.6 YMCA Daycare at Oak Grove Elementary Facility Use Agreement (from 2/22/16, 1/23/17 board agendas)**
Chris Silcott, Operations and Maintenance Director, presented.

- 5.7 Big Brothers Big Sisters Facility Use Agreement (from 1/23/17 board agenda)**
Chris Silcott, Operations and Maintenance Director, presented.

- 6.0 Technology**
 - 6.1 CRW Consulting Erate Contract 2018**
Tim McKay, Technology Director, presented

- 7.0 Academics/Special Services/Student Services**
 - 7.1 Adidas, CHS Football Purchases Report Follow-up**
Dr. Solon Haynes, Student Services Director and Roy Lashbrook, Purchasing Manager presented.

 - 7.2 Nursing Home, Radiology, Hospital, Ambulance, and MWSU Partnership Agreements with Hillyard Technical Center**
Dr. Dennis Merritt, Vocational School Director and Dr. Chris Hubbuch, Secondary Education Director, presented.

 - 7.3 Credit Recovery and Virtual Learning Platform for Grades 9-12**
Dr. Dennis Merritt, Vocational School Director and Dr. Chris Hubbuch, Secondary Education Director, presented.

 - 7.4 English, Language Arts and Mathematics Curriculum Revisions**
Dr. Michele Norman, Elementary Education Director, and Nancy Kirby, Elementary Curriculum Advisor, presented.

 - 7.5 Program Evaluation: Discipline/HS Athletics (Dr. Haynes), Food Services (Leah Schmidt)**
Dr. Kendra Lau, Assessment Director, presented.

 - 7.6 K-12 Handbook for 2017-18 (from 5/22/17 board agenda)**
Dr. Chris Hubbuch, Secondary Education Director and Dr. Solon Haynes, Student Services Director, presented.



8.0 Tentative Agenda for June 26, 2017 BOE Meeting

8.1 Tentative Agenda for June 26, 2017 BOE Meeting

Martin Rucker asked that the board look over the agenda and get questions to Dr. Newhart as soon as possible.

9.0 Future Meetings and Events

9.1 June 14, 2017 – Town Hall Meeting #2 (5:00 PM) Southside Rental Hall

9.2 June 15, 2017 – MSBA Work Session (5:30 PM) Board Conference Room

9.3 June 26, 2017 – Board of Education Meeting (6:30 PM) Scheduled at TMC

9.4 July 27, 2017 – SJSD 1 Vision Task Force Plan Presentation to BOE (5:30 PM) Board Conference Room

9.5 August 3, 2017 – (BACK UP DATE) SJSD 1 Vision Task Force Plan Presentation to BOE (5:30 PM) Board Conference Room

9.6 August 14, 2017 – Board Work Session (5:30 PM)

9.7 August 21-25, 2017 (TO BE SET) – Special Board Meeting on Ballot Revenue Initiative

9.8 August 28, 2017 – Tax Rate Hearing (6:00 PM) Board Conference Room

9.9 August 28, 2017 – Board of Education Meeting (6:30 PM) Board Conference Rm

10.0 Motion to Adjourn

10.1 Motion to Adjourn

Lori Prussman made the motion to adjourn the meeting to Executive Session Pursuant to 610.021 Closed Meeting and Closed Records (1) Legal actions and (3) Hiring, Firing, disciplining or promoting of particular employees. Tami Pasley seconded the motion. Martin Rucker called for the vote. 6 Yea 0 Nay 1 Absent (Snethen) Motion carried.

Broke for Executive Session at 9:05 p.m.

Returned to Open Session at 10:23 p.m.

11.0 Motion to Adjourn

11.1 Motion to Adjourn

Larry Koch made the motion to adjourn the meeting. Lori Prussman seconded the motion. Martin Rucker called for the vote. 6 Yea 0 Nay 1 Absent (Snethen) Motion carried.

Meeting adjourned at 10:25 p.m.

Donna Baker CAP-OM
Board Secretary