



**St. Joseph School District  
Board of Education Meeting  
September 25, 2017**

The St. Joseph School District Board of Education met on Monday, September 25, 2017, in the Board Conference Room, 925 Felix Street, St. Joseph, Missouri, at 5:30 p.m.

**1.0 Call to Order**

**1.1 Call to Order**

Martin Rucker, Board President, called the meeting to order.

**1.2 Roll Call**

Board members present: Mr. Larry Koch, Ms. Tami Pasley, Ms. Lori Prussman, Ms. Kappy Hodges and Mr. Martin Rucker. Members joining the meeting late: Mr. Dennis Snethen and Dr. Bryan Green.

**1.3 Pledge of Allegiance**

Mr. Rucker led the group in the Pledge of Allegiance.

**1.4 Reading of Board Norms**

Mr. Rucker read the Board Norms.

**2.0 Audience Participation**

**2.1** There was no audience participation.

**3.0 Approval of Agenda**

**3.1 Approval of Agenda**

Dr. Newhart asked to have 9.1 Skaith Elementary Position moved to Consent Agenda item 7.9. Ms. Prussman made the motion to accept the amended agenda as presented. Ms. Pasley seconded the motion. 5 Yea 0 Nay 2 Absent (Snethen and Green) Motion carried.

**4.0 Superintendent's Report**

**4.1 Superintendent's Report** – Dr. Robert Newhart gave his report.

**4.2 Assistant Superintendent's Report** – Dr. Marlie Williams gave her report.

**5.0 Superintendent Search Firm Update**

**5.1 Superintendent Search Firm RFP**

Dr. Newhart spoke to this. He went through the scoring sheet that Roy Lashbrook and Donna Baker pulled together. Dr. Newhart recommended them to use their score guides to narrow the selection down for the meeting on Oct. 2.

**6.0 Donations**

**6.1 Approval of Donations**

Mr. Snethen made the motion to accept the donations as presented. Ms. Prussman seconded the motion. 6 Yea 0 Nay 1 Absent (Green) Motion carried.

**6.1.1** CHS 60 Shirts Smoothie King



- 6.1.2 Carden Park \$60 Lynn Jenkins
- 6.1.3 Carden Park \$100 PTA
- 6.1.4 Coleman \$1,000 Stacey Case
- 6.1.5 Lake Contrary \$1,000 Randy Reed Chevrolet
- 6.1.6 Lake Contrary \$500 Wyatt Park Christian Church
- 6.1.7 Coleman \$153 Cosentino's Price Chopper
- 6.1.8 Coleman \$750 Texas Roadhouse
- 6.1.9 CHS \$500 Tieman, Spencer, Hooks & Hicks
- 6.1.10 Carden Park \$80 Usbourne Books
- 6.1.11 Lake Contrary \$30 Susan Stiles
- 6.1.12 CHS \$225 Kendra Bundy
- 6.1.13 CHS \$90 Anonymous
- 6.1.14 CHS \$100 B-Fit LLC
- 6.1.15 CHS \$100 Meierhoffer Funeral Home
- 6.1.16 CHS \$90 Koeteman Insurance
- 6.1.17 CHS \$750 Papa John's
- 6.1.18 Eugene Field \$45 United Way
- 6.1.19 Eugene Field \$500 James Patterson Scho. Found.
- 6.1.20 HTC \$10,000 Boehringer Ingelheim
- 6.1.21 Truman MS \$400 Ed Witham
- 6.1.22 Robidoux MS \$2,500 Mid-America Piano
- 6.1.23 LHS \$1,700 Jan Marriott
- 6.1.24 LHS \$20 In Memory of Brien Boggess
- 6.1.25 LHS \$75 In Memory of Brien Boggess
- 6.1.26 LHS \$1,000 Walmart
- 6.1.27 Counseling \$360.20 Buch. Co. Medical Society Alliance
- 6.1.28 Counseling \$500 St. Joseph PTSA Council
- 6.1.29 Skaith \$500 Scholastic Book Clubs
- 6.1.30 Pershing Chips Brian Fisher
- 6.1.31 All Elementary Schools \$16,000 Mosaic
- 6.1.32 Elem. Curriculum Advisors \$200 McGraw Hill
- 6.1.33 TMC \$1,343 Buchanan Co.
- 6.1.34 Truman MS \$170 Kappy Hodges
- 6.1.35 CHS \$1,038 Toby Lawrence
- 6.1.36 CHS \$100 Charlie Burri
- 6.1.37 CHS \$2,000 Charles Larson
- 6.1.38 CHS \$90 Ideker Inc.
- 6.1.39 CHS \$250 Rolling Hills Auto Plaza
- 6.1.40 CHS \$100 Preferred Pest Control
- 6.1.41 CHS \$180 Long Lighting Studio Inc.
- 6.1.42 CHS \$1,350 SNAVE Inc.
- 6.1.43 CHS \$250 Niche of Time Jewelry
- 6.1.44 CHS \$110 James Long-Long Lighting Ctr.



- 6.1.45 CHS \$110 Hal Roper
- 6.1.46 CHS \$225 Melinda & Scott Lemberton
- 6.1.47 CHS \$1,000 Uncle D's Bar & Grill
- 6.1.48 CHS \$225 Steve Hansen
- 6.1.49 Carden Park \$151 CP PTA
- 6.1.50 LHS \$100 LHS Alumni Committee
- 6.1.51 LHS \$2,000 LHS Alum. Golf Association
- 6.1.52 TMC \$799 Lanham Music
- 6.1.53 Crayons to Computers (CTC) \$500 Judy Rice
- 6.1.54 CTC \$250 BMS Logistics
- 6.1.55 CTC Supplies Olga Bisig
- 6.1.56 CTC \$30 Janis Consolver
- 6.1.57 CTC \$30 HyVee
- 6.1.58 CTC \$75 Ron Cluts
- 6.1.59 CTC \$100 Anonymous
- 6.1.60 CTC \$300 Olga Bisig
- 6.1.61 CTC \$30 Lore Teschner
- 6.1.62 CTC \$15 Ronda Chesney
- 6.1.63 CTC \$25 Roni Mauer
- 6.1.64 CTC \$300 Anonymous
- 6.1.65 Edison \$650 Texas Roadhouse
- 6.1.66 Edison \$10.95 Lowenburg Fund
- 6.1.67 Edison \$150 Wellsprings Church
- 6.1.68 Edison \$240 Random Acts of Kindness Grp.
- 6.1.69 Edison \$500 Lovers Lane Credit Union

## **7.0 Consent Agenda**

### **7.1 Approval of Consent Agenda**

Ms. Prussman made the motion to accept the Consent Agenda with corrections to the 8-28-2017 Board Meeting Minutes. Ms. Pasley seconded the motion. 7 Yea 0 Nay 1 Absent (Green) Motion carried.

- 1.) **Approve the August 28, 2017 BOE meeting minutes**
- 2.) **Approve the September 11, 2017 BOE Work Session minutes**
- 3.) **Hillyard Technical Center Agreements**
- 4.) **Southern Regional Education Board Contract**
- 5.) **Memorandum of Understanding with Missouri Western State University**
- 6.) **Special Education Compliance Plan**
- 7.) **Misc. Contracts and Service Provider Agreements**
- 8.) **Skaith Elementary Position**

## **8.0 Personnel & Finance/Treasurer's Report**

### **8.1 Approval of Bills**

Wes Metz, Director of Finance, presented the bills. Ms. Prussman made the motion to

accept the bills as presented. Mr. Koch seconded the motion. 6 Yea 0 Nay 1 Absent (Green) Motion carried.

**8.2 August Financials**

Mr. Metz, presented. Ms. Prussman made the motion to accept the August financials as presented. Ms. Pasley seconded the motion. 6 Yea 0 Nay 1 Absent Motion carried.

**8.3 SJSD Self-Funded Health Insurance Balance**

Wes Metz, Finance Director presented.

**8.4 Personnel Report**

Dr. Brian Kraus, Director of Human Resources, presented the personnel report with a supplemental report. Ms. Prussman made the motion to accept the personnel report with the supplemental report as presented. Ms. Pasley seconded the motion. 6 Yea 0 Nay 1 Absent (Green) Motion carried.

**9.0 Old Business**

**9.1 Audit Committee**

Wes Metz, Finance Director presented. Discussion was to have 2 board members, 2-3 community members and 6-7 district employees.

**9.2 2017-19 Legal Agreement**

Dr. Newhart presented. Ms. Prussman made the motion to accept the Legal Agreement for 2017-19. Ms. Pasley seconded the motion. 5 Yea 2 Nay (Snethen, Hodges) Motion carried.

**10.0 New Business**

**10.1 HTC Service Agreements for Screening of Students**

Dr. Hubbuch, Director of Secondary Education presented. Ms. Hodges made the motion to approve the agreements with Validity to complete screenings prior to clinical experiences for practical nursing, diagnostic medial sonography, surgical technology, dental hygiene, paramedic and radiology as presented. Mr. Snethen seconded the motion. 7 Yea 0 Nay Motion carried.

**10.2 Attendance/Boundary Options for Bode MS**

Dr. Solon Haynes, Student Service Director presented. There are three options, but the simplest would be option 3. Dr. Newhart said they will get something written up to present at a later date.

**10.3 Program Evaluations**

**10.3.1 Business Services Program Evaluation Report**

**10.3.2 Communication Services Program Evaluation Report**

**10.3.3 Human Resources Program Evaluation Report**

Dr. Kendra Lau, Director of Assessment presented.



**11.0 Board Policies (Group)**

Ms. Prussman made the motion to approve the policies as presented with changes to BCE and BF. Mr. Koch seconded the motion. 7 Yea 0 Nay Motion carried.

**11.1 BCE – Board Committees/Advisory Committees to the Board**

**11.2 BDDB – Agendas**

**11.3 BDDD – Quorum**

**11.4 BDDG – Minutes**

**11.5 BDDH – Public Participation at Board Meetings**

**11.6 BDDI – News Media Services at Board Meetings**

**11.7 BDDL – Release of Information**

**11.8 BF – School Board policy Process**

**11.9 BHA – Board Training and Development**

**11.10 BHD – Board Member Compensation and Expenses**

**11.11 BHE – Board Member Liability/Insurance**

**11.12 HI – School Board Legislative Program**

**11.13 BJ – School Board Memberships**

**11.14 BK – Evaluation of School Board Operational Procedures**

**12.0 Future Meetings and Events**

**12.1 October 2, 2017 – Special BOE Meeting**

**12.2 October 9, 2017 – Board Work Session**

**12.3 October 16-19, 2017 – Parent/Teacher Conferences**

**12.4 October 20, 2017 – No School**

**12.5 October 23, 2017 – Board of Education Meeting, Carden Park Elementary**

**12.6 November 3, 2017 – Professional Development (no school)**

**12.7 November 13, 2017 – Special Work Session/Special BOE Meeting**

**12.8 November 22-24, 2017 – Thanksgiving Break (no school)**

**13.0 Motion to Adjourn to Executive Session**

**13.1 Motion to Adjourn to Executive Session**

Ms. Prussman made the motion to adjourn the meeting to Executive Session Pursuant to 610.021 Closed Meetings and Closed Records (1), (3), (5), and (16). Ms. Pasley seconded the motion. 7 Yea 0 Nay Motion carried.

The meeting adjourned to Executive Session at 6:46 p.m.

**14.0 Return to Open Session**

**14.1 Return to Open Session and Adjourn**

Ms. Prussman made the motion to adjourn the meeting. Ms. Hodges seconded the motion. 7 Yea 0 Nay Motion carried. Meeting adjourned at 8:35 p.m.

Respectfully submitted –  
Donna Baker CAP-OM  
Board Secretary/Custodian of Records