



**St. Joseph School District  
Board of Education Meeting  
February 27, 2017**

The St. Joseph School District Board of Education met on Monday, February 27, 2017, in the Board Conference Room, 925 Felix Street, St. Joseph, Missouri, at 6:30 p.m.

**1.0 Call to Order**

**1.1 Call to Order**

Martin Rucker called the meeting to order.

**1.2 Roll Call**

Board members present: Tami Pasley, Kappy Hodges, Dennis Snethen, Dr. Bryan Green, Lori Prussman and Martin Rucker.

**1.3 Pledge of Allegiance**

Martin Rucker led the group in the Pledge of Allegiance.

**2.0 Recognitions**

**2.1 All State Band:** Zach Courtney, Bryson Crum and Jared Gutzmer from Central High School.

**2.2 All State Jazz Band:** Zach Courtney from Central High School

**2.3 All State Choir:** Kethn Carter, Fernando Manrrero (alternate) from Benton High School; Joey Myers, Samantha Ogdahl, Zach Reinert, Sydney Vandyke, and Alexandra Bryson (alternate) from Central High School.

Martin Rucker presented each student in attendance with a certificate.

**3.0 Audience Participation**

There was no audience participation.

**4.0 Agenda Approval**

**4.1 Approval of Agenda**

Dr. Newhart added the following to the agenda: 7.15 Project Serv, 7.16 Civic Arena Rental Agreements for Graduation, 9.5 SRO Annual Payment, and 10.7 Replacement of BOE Member on NEA #2 Building and Trades Negotiation Committee. Lori Prussman made the motion to approve the amended agenda. Tami Pasley seconded. 6 Yea 0 Nay Motion carried

**5.0 Superintendent's Report**

**5.1 Superintendent's Report**

Dr. Newhart presented his report to the Board.

**5.2 Assistant Superintendent Report**

Dr. Williams presented her report to the board including Kindergarten Parent meetings and Summer school.



## **6.0 Donations**

- 6.1 Donations.** Dennis Snethen made the motion to approve the donations as read by Dr. Bryan Green. Lori Prussman seconded. 6 Yea 0 Nay Motion carried
- 6.2** Edison Elementary Donation List
- 6.3** Fine Arts Department Received a Violin Donation in the Amount of \$950 from Christin Bradley
- 6.4** Humboldt Elementary Received a Donation in the Amount of \$500 for Student Needs from Brotherhood Lodge #269
- 6.5** Coleman Elementary Donation List
- 6.6** Parents as Teachers Donation List
- 6.7** Lindbergh Elementary Received a \$100 Donation for a Greenhouse from Lowe's
- 6.8** Central High School Donation List
- 6.9** McKinney-Vento Homeless Program Received a Donation in the Amount of \$500 for Clothes/Needs for Homeless Children from the Evening Optimist Club of St. Joseph
- 6.10** Crayons to Computers Received Ten \$30 Gift Cards in the Amount of \$300 from Target
- 6.11** Oak Grove Elementary Received a \$300 Donation for Student Lunches from Ryan & Frances Ruppert
- 6.12** Ellison Elementary 6th Grade Classroom Received an iPhone4 in the Amount of \$150 from Cindy Brownfield
- 6.13** Counseling Department Donation List
- 6.14** St. Joe Missouri Association of Elementary School Principals (SJMAESP) Received a Donation in the Amount of \$209.23 from The School Communications Agency
- 6.15** \$930 Book Donation to Multiple Schools from Kappy Hodges

## **7.0 Consent Agenda**

- 7.1 Approval of Consent Agenda.** Lori Prussman made the motion to accept the consent agenda as presented. Tami Pasley seconded. 6 Yea 0 Nay Motion carried.
- 7.2** January 23, 2017 Board of Education Meeting Minutes
- 7.3** February 13, 2017 Board of Education Work Session Minutes
- 7.4** United SJSD 12-15-2016, 1-19-2017, 2-8-2017 and 2-15-2017 Meeting Minutes (for record only)
- 7.5** St. Joseph NEA Building and Trades Negotiations Meeting Minutes 2-7-2017 (for record only)
- 7.6** United SJSD Negotiations 2-16-2017 and 2-21-2017 Meeting Minutes (for record only)



- 7.7 Year-to-Date Gas Quotes for Fiscal Year 2016-2017 (New)
- 7.8 End of Useful Life Technology Inventory Summary for BOE Approval as Surplus Property (New)
- 7.9 Bond Indemnity Agreement (New)
- 7.10 Acceptance of Resignation of BOE Member Chris Danford (New)
- 7.11 Missouri Arts Council Grant (New)
- 7.12 Hillyard Technical Center Program Catalog (from 1/23/17board agenda)
- 7.13 Review and Approval of Ameri-Sort Service Agreement (from1/23/17 board agenda)
- 7.14 SJSD 2015-16 DESE Audit Letter (for record only)
- 7.15 Project Serve Grant
- 7.16 Civic Arena Agreement

**8.0 Announcement of Application Process for Board of Education Member Replacement**

- 8.1 Dr. Newhart and Joe Hatley, attorney for the school district, explained the process for replacing the vacancy on the St. Joseph School Board of Education and the requirements for interested candidate as posted and presented.

**9.0 Personnel & Finance/Treasurer's Report**

- 9.1 **Approval of Bills** Wes Metz, Finance Director, presented the bills. Lori Prussman made the motion to accept the bills as presented. Kappy Hodges seconded. 5 Yea 0 Nay 1 Abstained (Pasley) Motion carried.
- 9.2 **January Financials** Wes Metz, Finance Director, presented the January Financials. Lori Prussman made the motion to accept the financial statement as presented. Tami Pasley seconded. 6 Yea 0 Nay Motion carried.
- 9.3 **Approval of Proposed 2017-2018 Salary and Wage Schedules.** Dr. Brian Kraus, Human Resources Director presented. Lori Prussman made the motion to accept the 2017-2018 Salary and Wage Schedules as presented. Tami Pasley seconded. 6 Yea 0 Nay Motion carried.
  - 9.3.1 Administrative Salary Schedule
  - 9.3.2 Teacher Salary Schedule
  - 9.3.3 Hillyard Teachers Salary Schedule
  - 9.3.4 Process Consultants
  - 9.3.5 Speech Language Pathologists
  - 9.3.6 Summer School Pay rates (2017)
  - 9.3.7 Educational Support Staff
  - 9.3.8 Support Staff
  - 9.3.9 Professional Staff
  - 9.3.10 Active Retirees
  - 9.3.11 Interpreters
  - 9.3.12 Nurses

- 9.3.13 Nutrition Services
- 9.3.14 Occupational Therapists, Physical Therapists, Board Certified Behavior Analysts
- 9.3.15 Speech Implementer, Homebound Teacher/Tutor
- 9.3.16 Adult Education and Literacy (AEL)

**9.4 Personnel Report** Dr. Brian Kraus, Human Resources Director presented the personnel report and supplemental report. Lori Prussman made the motion to accept the personnel report and supplemental report as presented. Kappy Hodges seconded. 6 Yea 0 Nay Motion carried

**9.5 SRO Annual Payment for School Year 2016-2017**

Dr. Solon Haynes, Student Services Director presented. Lori Prussman made the motion to approve the payment as presented. Dennis Snethen seconded. 6 Yea 0 Nay Motion carried.

**10.0 Old Business**

**10.1 JW Terrill – Health Insurance (from 2/13/17 board agenda)**

Lori Nilsen from JW Terrill updated the Board on the process for finalizing the health insurance plan. Hopefully they will be ready to take a vote at the March meeting.

**10.2 Community Engagement – Unicom Contract (from 2/13/17 board agenda)**

Dr. Newhart updated the board on the terms of the agreement with Unicom regarding community engagement. The meeting with Unicom and the building principals was held on February 16 under this current agreement. The new agreement dates 2/23/2017 would replace the current agreement in effect since November. Lori Prussman made the motion to accept the new contract with Unicom. Tami Pasley seconded. 5 Yea 1 Nay (Snethen) Motion carried.

**10.3 2017-2018 CIP Projects (from 2/13/17 work session agenda)**

Chris Silcott, Operations and Maintenance Director updated the group on the capital improvement projects. Chris stated all projects will be brought back to the Board when bids are received. Lori Prussman made the motion to accept the capital improvement projects as presented. Dennis Snethen seconded. 6 Yea 0 Nay Motion carried.

**10.4 Purchase 2 New Trucks for the maintenance department (from 2/13/17 work session agenda)**

Chris Silcott, Operations and Maintenance Director presented. Kappy Hodges made the motion to accept the low bid from Robert's Auto Plaza for 2 trucks in the amount of \$43,100.00. Lori Prussman seconded. 6 Yea 0 Nay Motion carried.

**10.5 SPED Bus Fleet Purchase Agreement (from 2/13/17 work session)**

Wes Metz, Finance Director updated the group on our SPED bus fleet. Lori Prussman made the motion to accept option #4 of the proposal as presented so the contract for purchase commitment and long term obligation can be drawn up and details finalized for BOE signature in March which will secure a delivery date of no later than August 1<sup>st</sup>. Dennis Snethen seconded. 6 Yea 0 Nay Motion carried.



**10.6 Buchanan County Hazard Mitigation Plan Resolution (from 10/24/16, 11/21/16 board agendas)**

Dr. Solon Haynes, Student Services Director explained that we are required to participate in the planning process for the Buchanan County Hazard Mitigation Plan. Lori Prussman made the motion to approve the resolution as presented. Tami Pasley seconded. 5 Yea 0 Nay 1 Absent (Snethen) Motion carried.

**10.7 Replacement of BOE member on NEA #2 Negotiations**

Dr. Newhart explained with Chris Danford's resignation, we need a replacement for her on the NEA #2 Building and Trades Negotiations committee. Kappy Hodges volunteered to join this committee. Tami Pasley made the motion to accept Kappy Hodges to replace Chris Danford on the NEA #2 Building and Trades Negotiation committee. Dr. Bryan Green seconded. 4 Yea 1 Abstain (Hodges) 1 Absent (Snethen) Motion carried

**11.0 New Business**

**11.1 Refrigeration Bids for Benton and Robidoux**

Tami Pasley made the motion to approve Action Electric for both projects based on low bid and positive work history with this company. Kappy Hodges seconded. 6 Yea 0 Nay Motion carried.

**11.2 Program Evaluation Reports:** These programs will be brought back to the March 27, 2017 meeting for approval.

**11.2.1 Climate/Survey Plan**

**11.2.2 Parents as Teachers**

**11.2.3 Secondary Math**

**11.2.4 Community Education**

**11.2.5 A+ Program**

**11.3 Spyglass Audit Services for Local and LD Vocie3, Data, Internet & Wireless**

Wes Metz presented and stated that this would be at no cost to the district.

**11.4 Adult Education and Literacy FY18 Grant** Betty Wymore, Adult Education and Literacy Director presented on the grant.

**12.0 Board Policies – Group**

**(A) Second Reading** Lori Prussman made the motion to accept the policies as presented. Tami Pasley seconded. 6 Yea 0 Nay Motion carried.

12.1 DCB, Political Campaigns

12.2 DH, Bonded Employees and Officers

12.3 DI, Fiscal Accounting and Reporting/Accounting System

12.4 DIAA, Fund Balances

12.5 DJB, Petty Cash Accounts

12.6 DK, Payment Process

12.7 DLB, Salary Deductions

12.8 DLC, Expense Reimbursements

12.9 DN, Surplus District Property

12.10 GCBDA, Professional Staff Short-Term Leaves and Absences

12.11 GDBB, Nonexempt Employee Supplementary Pay Plans



- 12.12 BDBDA, Support Staff Leaves and Absences
- 12.13 JFCF, Bullying
- 12.14 JFCG, Hazing
- 12.15 JG-R1, Student Discipline

**13.0 Future Meetings and Events**

- 13.1** March 7th, 2017 - End of Third Quarter
- 13.2** March 13 - 16th, 2017 - Parent/Teacher Conferences (4 - 7 p.m.)
- 13.3** March 13, 2017 - Board Work Session (5:30 p.m.)
- 13.4** March 17, 2017 - No School
- 13.5** March 20 - 24, 2017 - Spring Break (No School)
- 13.6** March 27, 2017 - Board of Education Meeting (6:30 p.m.)

**14.0 Adjournment**

Lori Prussman made the motion to adjourn to Executive Session Pursuant to 610.021 (1) Legal and (3) Hiring, firing, disciplining or promoting of particular employees. Tami Pasley seconded. 6 Yea 0 Nay Motion carried.

Meeting adjourned at 8:26 p.m.

Donna Baker CAP-OM  
Board Secretary