



BOARD APPROVED

9-28-2017
Lonna Baker

**St. Joseph School District
Board of Education Meeting
August 28, 2017**

The St. Joseph School District Board of Education met on Monday, August 28, 2017, in the Board Conference Room, 925 Felix Street, St. Joseph, Missouri, at 6:30 p.m.

1.0 Call to Order

1.1 Call to Order

Martin Rucker, Board President, called the meeting to order.

1.2 Roll Call

Board members present: Mr. Larry Koch, Ms. Tami Pasley, Dr. Bryan Green, Mr. Dennis Snethen, Ms. Lori Prussman, Ms. Kappy Hodges and Mr. Martin Rucker.

1.3 Pledge of Allegiance

Mr. Rucker led the group in the Pledge of Allegiance.

1.4 Reading of Board Norms

Mr. Rucker read the Board Norms.

2.0 Audience Participation

2.1 There was no audience participation.

3.0 Approval of Agenda

3.1 Approval of Agenda

Ms. Prussman made the motion to accept the agenda as presented. Mr. Snethen seconded the motion. 7 Yea 0 Nay Motion carried.

4.0 Superintendent's Report

4.1 Superintendent's Report – Dr. Robert Newhart gave his report.

5.0 Item for Consideration

5.1 Superintendent Search Firm RFP

Dr. Newhart presented. Ms. Prussman made the motion to approve the RFP for a search firm for the Superintendent position. Ms. Hodges seconded the ~~vote~~ **motion**. 7 Yea 0 Nay Motion carried.

5.2 Search Firm Selection Time Schedule

Mr. Koch made the motion to accept Option 2 for dates to be inserted in the Superintendent Search RFP. Ms. Hodges seconded the motion. 7 Yea 0 Nay Motion carried.

6.0 Donations

6.1 Approval of Donations

Dr. Green read the donation list. Ms. Prussman made the motion to accept the donations as presented. Mr. Snethen seconded the motion. 7 Yea 0 Nay Motion carried.



- 1.) **\$1,000 Chamber of Commerce**
- 2.) **\$250 Hillyard**
- 3.) **\$400 Hy-Vee**
- 4.) **\$1,500 Daniel & Kelly Nigus**
- 5.) **\$2,500 Buchanan Co. Commission**
- 6.) **\$200 Kohl's**
- 7.) **\$1,050 Texas Roadhouse**
- 8.) **\$500 Word of Life Church**
- 9.) **\$300 Nodaway Valley Bank**
- 10.) **\$35 Scott & Tara Wells**
- 11.) **\$40 Scott & Tara Wells**
- 12.) **\$200 6th Grade Parents/Students Skaith**
- 13.) **\$9,960 Skaith PTA**
- 14.) **\$3,617.50 Field PTA**
- 15.) **\$500 MBS Logistics Inc.**

7.0 Consent Agenda

7.1 Approval of Consent Agenda

Ms. Prussman made the motion to accept the Consent Agenda with corrections to the 8-14-2017 Special Board Meeting Minutes and the 8-14-2017 Work Session Meeting Minutes. Mr. Koch seconded the motion. 7 Yea 0 Nay Motion carried.

- 1.) **2016-17 Summer School Graduate-Desiree Nicole Nichols, BHS**
- 2.) **Misc. Contracts and Service Agreements**
- 3.) **Microsoft License Renewal**
- 4.) **Request to Complete Purchase of Enhancement Equipment**
- 5.) **Non-Traditional Student Option 2**
- 6.) **Attendance Program-Knock & Talk**
- 7.) **Year-to-date Gas Quotes for Fiscal Year 2017-18**
- 8.) **Approve the August 14, 2017 Tax Rate Hearing Meeting Minutes**
- 9.) **Approve the August 14, 2017 Special BOE Meeting Minutes**
- 10.) **Approve the August 14, 2017 Work Session Meeting Minutes**

8.0 Personnel & Finance/Treasurer's Report

8.1 Approval of Bills

Wes Metz, Director of Finance, presented the bills, with a supplemental report of bills from 8/23/2017 – 8/28/2017. Ms. Prussman made the motion to accept the bills, along with the supplemental report of bills as presented. Ms. Pasley seconded the motion. 7 Yea 0 Nay Motion carried.

8.2 July Financials

Mr. Metz, presented. Ms. Prussman made the motion to accept the July financials as presented. Ms. Pasley seconded the motion. 7 Yea 0 Nay Motion carried.



8.3 Personnel Report

Dr. Brian Kraus, Director of Human Resources, presented the personnel report with a supplemental report. He asked to remove from the personnel report under roman numeral V., number 4. Ms. Prussman made the motion to accept the personnel report with corrections and the supplemental report as presented. Ms. Pasley seconded the motion. 7 Yea 0 Nay Motion carried.

9.0 Old Business

9.1 Nursing Home, Radiology, Hospital, Ambulance, and MWSU Partnership Agreements with Hillyard Technical Center

Dr. Chris Hubbuch, Director of Secondary Education and Dr. Dennis Merritt, Director of HTC presented. Ms. Prussman made the motion to approve all attached cooperative, clinical and short term class agreements as presented. Ms. Hodges seconded the motion. 7 yea 0 Nay Motion carried.

9.2 Consideration of Continued Approval of the local Inter-Agency Agreement between the SJSD and the Community Action Partnership Birth to Five Head Start

Dr. Colhour, Special Services Director presented. Ms. Prussman made the motion to approve SJSD to continue the partnership with Head Start. Ms. Pasley seconded the motion. 7 Yea 0 Nay Motion carried.

9.3 RFP and Vendor Selection for Lafayette High School Band Uniforms

Dr. Darren Verbick, Fine Arts Coordinator, presented. A sample of the uniform was presented. Ms. Prussman made the motion to approve the proposal pricing as submitted so final design details and specifications can be agreed upon and the order executed for production to begin. Mr. Koch seconded the motion. 7 Yea 0 Nay Motion carried.

10.0 New Business

10.1 Memorandum of Understanding for Dual Credit

Dr. Hubbuch, Director of Secondary Education presented. Ms. Prussman made the motion to approve the agreements with UCM as presented. Ms. Hodges seconded the motion. 7 Yea 0 Nay Motion carried.

10.2 Assign a Board Member as the MSBA Alternate

Dr. Newhart presented. Mr. Koch made the motion for Martin Rucker to be the alternate. Ms. Pasley seconded the motion. 6 Yea 0 Nay 1 Abstained (Rucker) Motion carried.

10.3 Skaith Elementary Position

Dr. Michele Norman, Director of Elementary Education presented. Census was to move forward with this position. They will attempt to hire a person as a long term sub and then hire them permanently once this is approved through the board at the September 25, 2017 BOE meeting.

11.0 Board Policies (Group)

Ms. Prussman made the motion to approve the policies as presented. Mr. Koch seconded the motion. 7 Yea 0 Nay Motion carried.

11.1 BBF-School Board Member Ethics

11.2 BBFA-Board Member Conflict of Interest and Financial Disclosure



- 11.3 **BCA-Board Organization Meeting**
- 11.4 **BCB-Board Officers**
- 11.5 **BCC-Appointed Board Officials**
- 11.6 **BCCA-MSBA Delegate and Alternate**
- 11.7 **BCG-School Attorney/Legal Services**
- 11.8 **BDA-Board Meetings**
- 11.9 **BDC-Closed Meetings, Records and Votes**
- 11.10 **BDDA-Notification of Board Meetings**
- 11.11 **BDDF-Voting Method**

- 12.0 **Future Meetings and Events**
 - 12.1 **September 4, 2017-Labor Day (no school/district closed)**
 - 12.2 **September 11, 2017-Board Work Session (5:30 pm)**
 - 12.3 **September 22, 2017-Professional Development (no school)**
 - 12.4 **September 25, 2017-Board of Education Meeting (5:30 pm)**
 - 12.5 **October 2, 2017-Special Board of Education Meeting (5:30 pm)**
 - 12.6 **October 9, 2017-Board Work Session (5:30 pm)**
 - 12.7 **October 16-19, 2017-Parent/Teacher Conferences (4-7 pm)**
 - 12.8 **October 20, 2017-No School**
 - 12.9 **October 23, 2017-Board of Education Meeting (5:30 pm) at Carden Park Elementary**

- 13.0 **Adjournment**
 - 13.1 **Motion to Adjourn**

Ms. Prussman made the motion to adjourn the meeting. Mr. Snethen seconded the motion. 7 Yea 0 Nay Motion carried.

The meeting adjourned at 7:16 p.m.

Respectfully submitted –
Donna Baker CAP-OM
Board Secretary/Custodian of Records