



St. Joseph School District
Board of Education Meeting
January 23, 2017

The St. Joseph School District Board of Education met on Monday, January 23, 2017, in the Board Conference Room, 925 Felix Street, St. Joseph, Missouri, at 6:30 p.m.

- 1.0 Call to Order
 - 1.1 Call to Order
Martin Rucker called the meeting to order.
 - 1.2 Roll Call
Board members present: Ms. Pasley, Mr. Snethen, Ms. Danford, Dr. Green, Ms. Prussman, and Mr. Rucker. Board members absent: Ms. Hodges.
 - 1.3 Pledge of Allegiance
Mr. Rucker led the group in the Pledge of Allegiance.
- 2.0 Recognitions
 - 2.1 School Board Recognition Week January 22 – 28, 2017
Dr. Newhart, Superintendent, with the assistance of Bridget Blevins, Director of Communications recognized the members of the Board of Education for their time and dedication to the St. Joseph School District with certificates.
- 3.0 Audience Participation
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Todd Brockett, SJSD teacher and NEA representative spoke to 5.0 Prop C on the agenda. Mr. Brockett stated that on behalf of NEA their recommendation would be not to include Noyes. Instead they would recommend going to the voters with the HVAC proposal.

Melissa Schubert, MSTA representative spoke to 2.1 School Board Recognition. Ms. Schubert thanked the board members, Dr. Newhart and others for their dedication to the district. She presented them with coffee cups, trail mix and candy.
- 4.0 Approval of Agenda
 - 4.1 The agenda was amended to drop item 11.4 Program Evaluation Reports, changing item 12.0 Board Policies Group A) Second Reading to First Reading and dropping item 12.6 DLB – Salary Deductions. Dennis Snethen made a motion to accept the agenda as amended. Tami Pasley seconded. 6 Yea, 0 Nay, motion carried.
- 5.0 Prop C Resolution
 - 5.1 Dr. Newhart spoke to the Prop C Resolution. Dr. Newhart's recommendation is to wait and run something in November. This will give them an opportunity to regroup and plan,



get the community engagement piece going and allow for a stronger campaign. Lori Prussman made a motion an initiative be sent to voters in November 2017 with immediate community and staff engagement. Tami Pasley seconded. 6 Yea, 0 Nay, motion carried.

6.0 Superintendent's Report

6.1 Dr. Newhart gave the Superintendent's report. He spoke of Governor Greitens recent cuts and stated that this would impact the SJSD transportation budget by about \$150K.

6.2 Dr. Marlie Williams, Assistant Superintendent, gave the report. She presented a video on the I-Ready and Lexia pilot program being utilized in some of our schools.

7.0 Donations

7.1 Tami Pasley read the donations that SJSD has received. Dennis Snethen made a motion to approve the donations as read. Lori Prussman seconded. 6 Yea, 0 Nay, motion carried.

- Carden Park Received an Anonymous Donation in the Amount of \$1,000 for Student Needs
- Bode Middle School Received an Anonymous Donation of \$100 for the Campus Cupboard
- Edison Elementary Received a Donation of 27 Bicycles and Helmets to Children from Mark Reynolds Memorial Bike Fund at a Value of \$3,750
- Humboldt Elementary Received a \$750 Donation from Bryan R. Gasper (Burns & McDonnell) for Math, Science and Engineering Classes
- Humboldt Elementary Received a Contribution in the Amount of \$1,000 from Wire Co.
- Humboldt Elementary Received a Donation of \$1,000 from MO American Water for Various Costs of Student Activities
- Lindbergh Elementary Received a Donation of a Greenhouse from Mosaic in the Amount of \$1,300
- SJSD Received a Donation from the Lowenberg Trust in the Amount of \$40,696.94
- McKinney-Vento Program Received a Donation of 33 Pairs of Children's Snow Boots from Pixel's Photography in the Amount of \$1,650
- Edison Elementary Received a Donation from Lowenberg Charitable Foundation in the Amount of \$13,565.65
- Carden Park Elementary Received a Donation of \$2,007 from Masonic Home of MO, Charity Zeredatha Lodge No. 189 for Clothing and School Supplies
- Carden Park Elementary Received a \$500 Donation from First Lutheran Church
- Carden Park Elementary Received a Donation of \$1,500 in Christmas Presents for 30 Students from Reese & Nichols



- Skaith Elementary Received a Donation of Stress Balls and Candy Canes to the Students as a Holiday Gift with a Value of \$500

8.0 Consent Agenda

- 8.1 Lori Prussman made a motion to approve the Consent Agenda Items as presented. Chris Danford seconded. 6 Yea, 0 Nay, motion carried.
- 8.2 Approval of December 19, 2016 Board of Education Meeting Minutes
- 8.3 Approval of January 9, 2017 Work Session Meeting Minutes
- 8.4 SJSD Accredited Under the Missouri School Improvement Program 5
- 8.5 Renewal of MOREnet Circuit Contract (Internet Access Provider) for Three Year Term (from 12/19/16 board agenda)
- 8.6 Advanced Science Research Center Computers (from 12/19/16 board agenda)

9.0 Personnel & Finance/Treasurer's Report

- 9.1 Wes Metz, Director of Finance presented the bills for approval. Lori Prussman made a motion to approve the bills as presented. Bryan Green seconded. 6 Yea, 0 Nay, motion carried.
- 9.2 Wes Metz, Director of Finance presented the December Financials. Bryan Green made a motion to accept the December Financials as presented. Lori Prussman seconded. 6 Yea, 0 Nay, motion carried.
- 9.3 Heather Adams, Human Resource Manager presented the Personnel Report. Reappointment of Coordinator/Supervisor, Building Administrators, High School Activities Directors and Additional Hillyard Technical Center Administrator were presented. Lori Prussman made a motion to accept the Personnel Report as presented. Tami Pasley seconded. 6 Yea, 0 Nay, motion carried.

10.0 Old Business

- 10.1 Dr. Newhart spoke regarding the YMCA Daycare at Oak Grove Elementary. The YMCA was to move out of Oak Grove by July 2017, however they are requesting that this be delayed. Dr. Newhart recommends that the YMCA remain at Oak Grove with a new agreement for one year. Lori Prussman made a motion for the YMCA Day Care Center to remain at Oak Grove Elementary for the fiscal year 2017-18 under a new agreement to be drafted and reviewed by legal and approved by both parties and the Board of Education at the February 27, 2017 BOE meeting. Bryan Green seconded. 6 Yea 0 Nay Motion carried.



- 10.2 Wes Metz, Director of Finance presented on ESEA Finance and stated that all materials have been completed and we are awaiting DESE's approval of the plan. Lori Prussman made a motion to accept the report as presented. Tami Pasley seconded. 6 Yea, 0 Nay, motion carried.
- 10.3 Dr. Newhart asked for approval to participate in the EmPower U program. The Heartland Foundation was not recommended. This will be an additional learning tool for our children. Lori Prussman made a motion to participate in this program. Tami Pasley seconded. 6 Yea, 0 Nay, motion carried.
- 10.4 Dr. Chris Hubbuch, Director of Secondary Education presented on the following programs:
- 10.4.1 CSIP Review and Update
 - 10.4.2 Facilities and Operations
 - 10.4.3 Counseling
 - 10.4.4 School Safety and Crisis Responses
- Lori Prussman made a motion to accept these programs. Bryan Green seconded. 6 Yea, 0 Nay, motion carried
- 10.5 Dr. Chris Hubbuch, Director of Secondary Education presented on High School Course changes. Dr. Newhart stated that there are four areas with changes. Tami Pasley made a motion to accept the High School Course changes as presented. Chris Danford seconded. 6 Yea, 0 Nay, motion carried.
- 10.6 Dr. Chris Hubbuch, Director of Secondary Education presented on the High School Schedule and Graduation Credit Study. Dr. Hubbuch recommends raising the credits by 3 to 28 starting with the incoming freshman class graduating in 2021. Chris Danford made a motion to accept the recommendation as presented. Tami Pasley seconded. 6 Yea, 0 Nay, motion carried.
- 10.7 Dr. Newhart spoke to the Community Alliance Agreement and recommended approval. Lori Prussman made a motion to accept the agreement with Dr. Newhart's approval as presented. Tami Pasley seconded. 6 Yea, 0 Nay, motion carried.
- 11.0 New Business
- 11.1 Dr. Newhart presented explaining that Chris Silcott, Director of Operations and Maintenance, and his group are tracking down these agreements. Big Brothers Big Sisters are currently operating in the Keatley Center. They will stay through the school year, but this should be reviewed at the end of the year and possibly every year thereafter.



- 11.2 Leah Schmidt, Director of Food Services, presented a Nutrition Services Mid-Year update. She stated that they have been successful in becoming more financially independent.
- 11.3 Dr. Chris Hubbuch, Director of Secondary Education presented on the Hillyard Technical Center Program Catalog.
- 11.4 Wes Metz, Director of Finance spoke regarding the review and approval of Ameri-Sort Service Agreement which is our contract for mail service in all buildings.
- 12.0 Board Policies. These will be brought back to the February 27, 2017 meeting for the second reading and adoption.
 - A) First Reading
 - 12.1 DH, Bonded Employees and Officers
 - 12.2 DI, Fiscal Accounting and Reporting/Accounting System
 - 12.3 DIAA, Fund Balances
 - 12.4 DJB, Petty Cash Accounts
 - 12.5 DK, Payment Process
 - 12.6 DLC, Expense Reimbursements
 - 12.7 DN, Surplus District Property
- 13.0 Future Meetings and Events
 - 13.1 January 31st - February 1st, 2017 - Great Northwest Days at Jefferson City
 - 13.2 February 2nd, 2017 - PTA Council Founder's Day at Oak Grove Elementary (4:30 PM Tours, 5:30 PM Registration, 6:00 PM Dinner)
 - 13.3 February 10th, 2017 - Professional Development (No School)
 - 13.4 February 10th, 2017 - Hillyard Addition Ribbon Cutting Ceremony (1:00 PM)
 - 13.5 February 13th, 2017 - Board Work Session (5:30 PM)
 - 13.6 February 14th, 2017 - MSBA Legislative Session at Jefferson City
 - 13.7 February 20th, 2017 - Presidents' Day (No School)
 - 13.8 February 27th, 2017 - Board of Education Meeting (6:30 PM)
 - 13.9 March 13th, 2017 - Board Work Session (5:30 PM)
 - 13.10 March 27th, 2017 - Board of Education Meeting (6:30 PM)
- 14.0 Adjournment
 - 14.1 Lori Prussman made a motion to adjourn to Executive Session Pursuant to 610.021 (1) Legal (2) Real Estate (3) Personnel (13) Individually Identifiable Personnel Records and (14) Protected Records (19) Existing/proposed security systems (21) Records that identify configuration of technology Tami Pasley seconded. 6 Yea, 0 Nay, motion carried. Meeting adjourned to Executive Session at 8:55 p.m.